

## **SDDC Offers Summer Moving Tips:**

### SDDC TIPS

- The main thing to remember is be flexible with move dates and plan for unforeseen circumstances
- Your Transportation Office or Personal Property Shipping Office is the primary point of contact for customer service. It is never too early to ask questions.
- Once you get your orders and know the dates you want to move, immediately start the moving process. Contact your TO/PPSO to learn all options available to you, including a Personally Procured Move. The sooner you start, the better chance you have to lock in your preferred move date.
- Create a personal moving calendar with checklists, phone numbers and links to critical moving processes and information
- Pack, pickup and delivery dates are scheduled on weekdays. You or your designated representative must be available between the hours of 8 a.m. and 5 p.m. You don't want to miss your move dates as this will cause unnecessary hardship on everyone and possibly extra expenses for you.
- Move.mil is the portal for the Defense Personal Property System and places you in direct contact with your moving company to manage the movement of your personal property. It is extremely important to keep your contact information (phone number and e-mail address) updated in DPS.
- Once your move dates are requested, they are not set. Move dates are not confirmed until you coordinate with your Transportation Service Provider (the company contracted to do your move) and a pre-move survey is conducted.
- You can request a reweigh of your personal property shipment at no cost to you. This is done when you are near or over your weight allowance.
- If you are making more than one shipment, make sure you clearly separate them at your residence. Packing and loading for multiple shipments should be scheduled on separate days to avoid confusion. You want the right items going to the right destination.
- If you have a delivery address for your personal property and want direct delivery, it is important to work closely with your moving company to arrange delivery and avoid your personal property being placed in temporary storage
- You can find the "It's Your Move," "Shipping Your Privately Owned Vehicle" and "Storing Your POV" pamphlets on the move.mil website. These pamphlets provide explanations on responsibilities for personal property and POV shipments and are a great source for additional moving tips to help you prepare for the move.

Moving in the summer months is extremely busy with Memorial Day to July 4 being the busiest moving time of the year. Since requested pickup and delivery dates may not be available during this time, flexibility is important and building extra time into your schedule for unforeseen circumstances is

recommended.

"For questions or concerns about the moving process, the first stop for assistance should always be your local Personal Property Shipping Office or Installation Transportation Office.

If you experience any technical problems while using the Defense Personal Property System, the System Response Center help desk is there to help. Simply call (800) 462-2176 or 618-220-SDDC (DSN 770-7332) or send an email message to [sddc.safb.dpshd@us.army.mil](mailto:sddc.safb.dpshd@us.army.mil).